



**Orco Property Group**

*Société Anonyme*  
40, rue de la Vallée  
L-2661 Luxembourg  
R.C.S. LUXEMBOURG B 44.996  
(the "**Company**")

**CONVENING NOTICE  
OF THE COMPANY'S ANNUAL GENERAL MEETING  
TO BE HELD ON 31 MAY 2018**

Dear Shareholders,

You are invited to attend the Annual General Meeting of the shareholders of the Company (the "**Meeting**") to be held at the registered office of the Company at 40, rue de la Vallée, L-2661 Luxembourg, Grand Duchy of Luxembourg, on **31 MAY 2018 at 14:00 CET**, to discuss and to vote on the agenda indicated below.

**AGENDA**

1. Presentation of the reports of the Board of Directors and of the approved auditors (*réviseurs d'entreprises agréé*) of the Company for the financial year ended 31 December 2017.
2. Presentation and approval of the statutory annual accounts for the financial year ended 31 December 2017.
3. Presentation and approval of the consolidated annual accounts for the financial year ended 31 December 2017.
4. Allocation of the financial results in relation to the financial year ended 31 December 2017.
5. Discharge to be granted to the members of the Board of Directors in respect of the performance of their duties during the financial year ended 31 December 2017.
6. Discharge to be granted to the auditors in respect of the performance of their duties during the financial year ended 31 December 2017.
7. Decision to appoint Mr. Jiri Dederá to the Board of Directors of the Company until the Annual General Meeting of 2019 concerning the approval of the annual accounts of the Company for the financial year ending 31 December 2018.
8. Decision to appoint Mr. Edward Hughes to the Board of Directors of the Company until the Annual General Meeting of 2019 concerning the approval of the annual accounts of the Company for the financial year ending 31 December 2018.
9. Decision to appoint Mr. Erik Morgenstern to the Board of Directors of the Company until the Annual General Meeting of 2019 concerning the approval of the annual accounts of the Company for the financial year ending 31 December 2018.
10. Subject to approval of item 7 of the agenda, decision to appoint Mr. Jiri Dederá as the Managing Director (*administrateur délégué*) of the Company until the Annual General Meeting of 2019 concerning the approval of the annual accounts of the Company for the financial year ending 31 December 2018.
11. Decision to appoint KPMG Luxembourg *Société cooperative* as the auditors of the Company until the Annual General Meeting of 2019 concerning the approval of the annual accounts of the Company for the financial year ending 31 December 2018.



## **ATTENDING THE MEETING**

**In order to attend the Meeting, shareholders must provide the Company with the following three items as explained in greater detail below: (i) Record Date Confirmation, (ii) Attendance and Proxy Form, and (iii) Proof of Shareholding.**

**Record Date Confirmation:** This document shall be provided to the Company by a shareholder at the latest by 23:59 CET on the Record Date. **The Record Date is 17 May 2018** (the "Record Date", i.e. the day falling fourteen (14) days before the date of the Meeting).

The Record Date Confirmation must be in writing and indicate that a shareholder holds the Company shares and wishes to participate in the Meeting. A template form of the Record Date Confirmation is available on the Company's website at [www.orcogroup.com](http://www.orcogroup.com).

The Record Date Confirmation must be sent to the Company by post or electronic means so that it is received by the Company at the latest by 23:59 CET **on the Record Date, i.e. 17 May 2018**, to:

**Orco Property Group**  
**40, rue de la Vallée, L-2661 Luxembourg**  
**Fax: + 352 26 47 67 67**  
**email: [generalmeetings@orcogroup.com](mailto:generalmeetings@orcogroup.com)**

**Attendance and Proxy form:** A template form is available on the Company's website at [www.orcogroup.com](http://www.orcogroup.com) and is to be duly completed and signed by shareholders wishing to attend or be represented at the Meeting.

**Proof of Shareholding:** This document must indicate the shareholder's name and the number of Company shares held at 23:59 CET on the Record Date. The Proof of Shareholding shall be issued by the bank, the professional securities' depositary or the financial institution where the shares are on deposit. **Please note that Proof of Shareholding is not necessary for those shareholders whose shares are still recorded as registered shares in the Company's shareholders register.**

Shareholders wishing to attend the Meeting must send the Attendance and Proxy form together with the relevant Proof of Shareholding by post or electronic means so that they are received by the Company at the latest by noon (12:00 noon CET) on **28 May 2018**, to:

**Orco Property Group**  
**40, rue de la Vallée, L-2661 Luxembourg**  
**Fax: + 352 26 47 67 67**  
**email: [generalmeetings@orcogroup.com](mailto:generalmeetings@orcogroup.com)**

**Please note that only persons who are shareholders at the Record Date and have timely submitted their Record Date Confirmation, Attendance and Proxy form, and Proof of Shareholding shall have the right to participate and vote in the Meeting.**

**Documentation and information:** The following documents and information are available for the shareholders on our website: [www.orcogroup.com](http://www.orcogroup.com) and, in particular, in the "Shareholder Corner":

- the present convening notice;
- the total number of shares and the voting rights in the Company as at the date of this convening notice;
- the documents to be submitted to the Meeting (in particular the reports of the board of directors and of the approved auditors (*réviseurs d'entreprises agréé*), the statutory annual accounts for the financial year ended 31 December 2017 and the consolidated annual accounts for the financial year ended 31 December 2017);



- the draft resolutions of the Meeting. Any draft resolution(s) submitted by shareholder(s) shall be added to the website as soon as possible after the Company has received them;
- the Record Date Confirmation form; and
- the Attendance and Proxy form.

The above documents may also be obtained by shareholders upon written request sent to the following postal address: Orco Property Group, 40, rue de la Vallée, L-2661 Luxembourg.

For further information, visit our website: [www.orcogroup.com](http://www.orcogroup.com) and, in particular, the "Shareholder Corner".

**Quorum Requirement:** The Meeting shall validly deliberate regardless of the corporate capital represented. Resolutions, in order to be adopted, must be carried by a majority of the votes cast. Votes cast shall not include votes attaching to shares in which the shareholder has not taken part in the vote or has abstained or has returned a blank or invalid vote.

**Right to add new items on the agenda:** One or more shareholders together representing at least five per cent of the share capital has the right to (i) put one or more items on the agenda of the Meeting and (ii) table draft resolutions for items included or to be included on the agenda of the Meeting.

Such requests must:

- be in writing and sent to the Company by post (at the following address: Orco Property Group, 40, rue de la Vallée, L-2661 Luxembourg) or electronic means (at the following email address: [generalmeetings@orcogroup.com](mailto:generalmeetings@orcogroup.com)) and be accompanied by a justification or draft resolution to be adopted in the Meeting;
- include the postal or electronic address at which the Company may acknowledge receipt of the requests;
- be received by the Company at least **twenty two (22) days** before the date of the Meeting, i.e. **9 May 2018**.

The Company shall acknowledge receipt of requests referred to above within (forty-eight) 48 hours from receipt. The Company shall prepare a revised agenda including such additional items on or before the fifteenth (15th) day before the date of the Meeting.

If you need further assistance or information, please contact: Orco Property Group, 40, rue de la Vallée, L-2661 Luxembourg, Tel: + 352 26 47 67 1; Fax: + 352 26 47 67 67; email: [generalmeetings@orcogroup.com](mailto:generalmeetings@orcogroup.com)

Luxembourg, 25 April 2018

Yours faithfully,

**The Board of Directors of the Company**